



## INTERNATIONAL ENTRY COURSE

September 2020

The Singapore Institute of Arbitrators (SI Arb) is pleased to announce that a new edition of its International Entry Course is now open for registration. Candidates who pass the International Entry Course (“IEC”) may, subject to satisfying other relevant criteria, qualify for admission as a Member of SI Arb.

### SYNOPSIS OF THE COURSE

The IEC consists of 4 modules, 2 tutorials and a written assessment. Each module comprises 2 lectures. There will therefore be 8 lectures and 2 tutorials that constitute the IEC, together with the written assessment.

Each module covers a particular segment of arbitration law and practice. Module 1 gives an overview of arbitration and introduces key concepts, rules and legislation. Module 2 covers the commencement of arbitration, and issues concerning constitution, jurisdiction and powers of the tribunal. Module 3 goes into the arbitration procedure, from statements to the evidentiary hearing. Module 4 discusses the award, its recognition and enforcement, as well as challenges to the same.

The tutorials will review, by way of fact scenarios and case studies, what has been taught in the lectures. Tutorial 1 will cover Modules 1 and 2, whilst Tutorial 2 will cover Modules 3 and 4.

The written assessment will assess the candidate’s overall understanding of what has been covered in the 4 modules.

### FORMAT AND DELIVERY METHOD

Each lecture will be delivered online by way of a Zoom webinar recording which can be accessed remotely and on demand during the period specified in the Course Schedule below. The duration of each lecture is about 1 hour and 15 minutes on the average, and each candidate is required to view each lecture in sequence and in its entirety. The first lecture is preceded by an Introductory Video by the Course Director. The total scheduled duration of all lectures is 10 hours.

Each tutorial will be led by one or more tutors in a live interactive class conducted virtually on the Zoom meeting platform. The duration of each tutorial is 2.5 hours, inclusive of 30-minute interaction time during which candidates may interact with the tutors and with each other in virtual breakout rooms. Each candidate is required to attend the full duration of both Tutorial 1 and Tutorial 2, the dates of which are specified in the Course Schedule below. The total scheduled duration of both Tutorials is 5 hours.

The written assessment will be conducted virtually on SI Arb’s online course portal over a period of 2.5 hours on the date specified in the Course Schedule below. Each candidate is required to sit for and pass this written assessment with a minimum score of 50 marks out of a possible 100.

Based on the above, the minimum time allocated for lectures, tutorials and the written assessment is 17 hours. This excludes the additional time required for reading, study, tutorial and examination preparation, which varies from individual to individual.

A candidate who meets all of the above requirements will be deemed to have passed the IEC and, subject to satisfying other relevant criteria, qualify for admission as a Member of SI Arb.

Each candidate who has been successfully registered for IEC will receive personalised login details to SI Arb’s online course portal to access all reading materials, lectures, presentations slides and the online examination as set out in the Course Schedule.

### COURSE SCHEDULE

<u>Lectures</u>	
Lecture videos (and the Introductory Video) will be accessible remotely and on demand during this period:	9.00am on 1 September 2020 to 6.00pm on 21 September 2020



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<b>*Tutorials</b>		
<u>Date</u>	<u>Time</u>	<u>Tutorial</u>
19 September 2020	1000 - 1230	Tutorial 1 – Group 1 Candidates
	1330 - 1600	Tutorial 2 – Group 1 Candidates
20 September 2020	1000 - 1230	Tutorial 1 – Group 2 Candidates
	1330 - 1600	Tutorial 2 – Group 2 Candidates

*\*NB: SI Arb reserves the right to conduct Tutorials only on 19 September 2020.*

<b>Written Assessment</b>	
<u>Date</u>	<u>Time</u>
21 September 2020	1200 – 1430

### COURSE CONTENT

<b>Introduction</b>	<b>Introduction to IEC and its Objectives</b>	<b>Introductory Video</b>	
<b>Module 1</b>	<b>An Introduction to Arbitration</b> <ul style="list-style-type: none"> <li>▪ Key aspects of arbitration and fundamental concepts</li> <li>▪ Arbitration and other forms of dispute resolution</li> <li>▪ Types of arbitration - <i>Ad hoc</i> and institutional arbitration</li> <li>▪ Laws and Rules applicable to an arbitration</li> <li>▪ Overview of Singapore legislation</li> <li>▪ The arbitration agreement</li> <li>▪ Overview of the arbitration process</li> </ul>	<b>Lectures 1 and 2</b>	<b>Tutorial 1</b>
<b>Module 2</b>	<b>Arbitration Agreement, Commencement &amp; The Tribunal</b> <ul style="list-style-type: none"> <li>▪ Agreement to arbitrate – significance and formal requirements</li> <li>▪ Validity of arbitration agreement and stay of court proceedings</li> <li>▪ Commencement of the arbitration – procedure and significance</li> <li>▪ Constituting the Tribunal</li> <li>▪ Jurisdiction and powers of the Tribunal</li> <li>▪ Rights and duties of the Tribunal</li> <li>▪ Challenges to the Tribunal</li> </ul>	<b>Lectures 3 and 4</b>	<b>Tutorial 1</b>
<b>Module 3</b>	<b>Arbitration Procedure</b> <ul style="list-style-type: none"> <li>▪ Institutional and <i>ad hoc</i> arbitration</li> <li>▪ Arbitration rules</li> <li>▪ Overview of arbitral process</li> <li>▪ Pleadings, discovery and other interlocutory matters</li> <li>▪ Preliminary meetings and procedural orders</li> <li>▪ The substantive hearing</li> <li>▪ Evidence</li> </ul>	<b>Lectures 5 and 6</b>	<b>Tutorial 2</b>



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	<ul style="list-style-type: none"> <li>Expert testimony and witness conferencing</li> <li>Closing submissions and close of proceedings</li> </ul>		
<b>Module 4</b>	<b>The Award; Recognition &amp; Enforcement of Awards</b> <ul style="list-style-type: none"> <li>Nature of an award</li> <li>Types of awards</li> <li>Essential features of an award</li> <li>Challenge and appeal</li> <li>Recognition and enforcement of Awards</li> </ul>	<b>Lectures 7 and 8</b>	<b>Tutorial 2</b>

### FEES & REGISTRATIONS

<b>SI Arb Associate Members</b>	<b>S\$1440</b>
<b>Non-SI Arb Members</b>	<b>S\$1620</b>

[Click here to register.](#)

- ❖ **Cheque:** Made payable to "Singapore Institute of Arbitrators" mail to c/o Intellitrain Pte Ltd, 12 Eu Tong Sen Street, #08-169, SOHO 2 Clarke Quay Central, Singapore 059819" or Fax to (65) 6225 9426.
- ❖ **Credit Card:** Please visit [http://siarb.org.sg/index.php?option=com\\_content&view=article&id=193](http://siarb.org.sg/index.php?option=com_content&view=article&id=193). Select Payment Category accordingly and enter payment details.
- ❖ **Bank Transfer/Internet Banking:** Account name – Singapore Institute of Arbitrators | Account number – 208-308-736-8 | Name of Bank – United Overseas Bank Limited | SWIFT Code – UOVBSGSG | Bank Address – 148 Upper Bukit Timah Road, UOB Centre Singapore 588178.

For further enquiries, please contact the Singapore Institute of Arbitrators

Tel: (65) 6551 2785

Fax: (65) 6225 9426

E-mail: [secretariat@siarb.org.sg](mailto:secretariat@siarb.org.sg)

### REGISTRATION, REFUND & CANCELLATION POLICY

- Places are limited and can only be allocated in order of priority upon receipt of registration and any payment due.
- SI Arb reserves the right to update or amend the details of the programme and/or the names of speakers without prior notice.
- SI Arb will not entertain any request for a refund of fees. However, a confirmed registrant who has paid in full the webinar fees but does not turn up for the webinar will be entitled to collect a set of the materials provided.
- If you are unable to attend the event, an equivalent substitute may attend in your place at no extra charge provided that at least 3 days prior written notice is given to SI Arb.
- We reserve the right to refuse to register or admit any participant, and to cancel or postpone the event.
- By completing this form, you fully consent to the collection, use and disclosure of your personal data as appears in any form, document or electronic template, by SI Arb. [CLICK [HERE](#) TO READ OUR PRIVACY POLICY]

Practice Area: **Alternative Dispute Resolution**

Training Level: **Foundation**

CPD Points: **5 Public CPD Points**



#### SILE Attendance Policy

Participants who wish to obtain CPD Points are reminded that they must comply strictly with the Attendance Policy set out in the CPD Guidelines.

For this activity, this includes logging in at the start of the webinar and logging out at the conclusion of the webinar in the manner required by the organiser, and not being away from the entire activity for more than 15 minutes. Participants who do not comply with the Attendance Policy will not be able to obtain CPD Points for attending the activity. Please refer to <http://www.silecpdcentre.sg> for more information.

Tutorial 1 and Tutorial 2 are Accredited CPD Activities under the SILE CPD Scheme. Lawyers who comply with the SILE Attendance Policy will obtain 5 Public CPD Points if they attend both Tutorial 1 and Tutorial 2.

Lawyers may also obtain 10 Private CPD Points for reviewing all 8 recordings of the lectures in full. Lawyers should log into their ePortfolio account on [www.silecpdcentre.sg](http://www.silecpdcentre.sg) and update their Learning History to reflect the Private CPD Points obtained from reviewing the lectures.

Public CPD Points obtained in respect of Tutorial 1 and Tutorial 2 will be updated in lawyers' ePortfolio accounts by SILE.

BCA: CET Points (TBC)  
PEB: PDU (TBC)

RICS: 15 CPD hours  
SPM: CPD (TBC)