



THE SINGAPORE INSTITUTE OF ARBITRATORS
Train Arbitrators and Promote the use of Arbitration for Dispute Resolutions

FELLOWSHIP ASSESSMENT COURSE (FAC)

16 October 2015, Friday, 9.00am to 5.15pm

(Module 1)

23 & 24 October 2015, Friday & Saturday, 8.30am to 5.00pm

(Modules 2, 3, 4, 5 and 6)

26 October 2015, Monday, 8.30am to 5.00pm

(Written Assessment)

M Hotel, 81 Anson Road, Singapore 079908

The Singapore Institute of Arbitrators (SI Arb) is pleased to announce that the annual Fellowship Assessment Course is now open for registrations. Candidates who pass the Course may, subject to satisfying other relevant criteria, qualify for admission as a Fellow of the Singapore Institute of Arbitrators.

SYNOPSIS OF THE COURSE

The Fellowship Assessment Course (FAC) consists of a two-full day programme (23 and 24 October 2015) which covers Modules 2, 3, 4, 5 & 6 with topics such as: institution arbitration and ad-hoc arbitration, arbitration agreement, appointment of arbitrator, the UNCITRAL model law, roles of tribunal and parties, procedures for arbitration, drafting of directions, hearing, procedures for arbitration and drafting of Award.

Non-legally trained candidates are required to undertake Module 1 (16 October 2015) which covers topics related to Laws of Contract, Tort and Evidence.

AWARD WRITING EXAMINATION

The Award Writing examination to be scheduled for 26 October 2015 is open to all candidates. However, to complete the Fellowship Assessment Course successfully, candidates are required to achieve 100% attendance and pass assessments of Modules 1, 2, 3, 4, 5 and 6. Lawyers are exempted from completing Module 1. This is an Open Book Examination and candidates may bring into the examination hall any books or documents deemed relevant.

Successful completion of the course modules and the Award Writing Examination will be deemed to be equivalent of passing the corresponding requirements for Fellowship of SI Arb provided that candidates are aged at least 35 years old at the time of application.



Practice Area: **Alternative Dispute Resolution**

Training Level: **Advanced**

Public CPD Points: **12 Public CPD Points for attending
Day 2 and Day 3 only**



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COURSE PROGRAMME

Day 1, 16 October 2015

0900 – 0930 hours	Registration
0930 – 1000 hours	Module 1: Introduction to Law
1000 – 1145 hours	Contract Law
1145 – 1200 hours	Coffee Break
1200 – 1330 hours	Tort
1330 – 1430 hours	Lunch
1430 – 1515 hours	Tort
1515 – 1600 hours	Evidence
1600 – 1615 hours	Coffee Break
1615 – 1715 hours	Written Assessment

Day 2, 23 October 2015

0830 – 0900 hours	Registration
0900 – 1030 hours	Module 2: A Broad Overview on Arbitration <ul style="list-style-type: none"> • Essential features of arbitration • The arbitration agreement • The different types of arbitration • The laws applicable to an arbitration • The meaning of the “seat” and <i>lex arbitri</i> • An overview of the domestic and international arbitration
1030 – 1045 hours	Coffee Break



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1045 – 1215 hours	Module 3: Commencement of Arbitration & Appointment of the Arbitrator <ul style="list-style-type: none"> • Commencement of arbitration • Establishment and composition of tribunal • Powers and jurisdiction of the tribunal • Challenge of the tribunal
1215 – 1300 hours	Tutorial 1
1300 – 1415 hours	Lunch
1415 – 1545 hours	Module 4: Arbitration Procedure <ul style="list-style-type: none"> • <i>Ad hoc</i> or institutional arbitration • Statement of Case • Statement of Defence • Reply & Terms of Reference • Preliminary meeting • Procedural Directions • Documentary evidence and witnesses
1545 – 1600 hours	Coffee Break
1600 – 1700 hours	Tutorial 2

Day 3, 24 October 2015

0830 – 0900 hours	Registration
0900 – 1030 hours	Module 5: Arbitration Procedure/Drafting the Arbitral Award <ul style="list-style-type: none"> • The substantive hearing • Essentials of an Award • Format of the Award
1030 – 1100 hours	Coffee Break
1100 – 1230 hours	Module 6: The Award <ul style="list-style-type: none"> • Interim and Final Awards • Forms and Contents • Challenge and Appeal • Recognition and Enforcement of Awards



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1230 – 1345 hours	Lunch
1345 – 1515 hours	Tutorial 3
1515 – 1530 hours	Coffee Break
1530 – 1700 hours	Tutorial 4

Day 4, 26 October 2015

0830 – 0900 hours	Registration
0900 – 1015 hours	Award Writing Examination – Briefing & Reading of Materials
1015 – 1030 hours	Coffee Break
1030 – 1200 hours	Notes Taking
1200 – 1330 hours	Lunch
1330 – 1400 hours	Reading of further materials
1400 – 1700 hours	Award Writing Examination



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REGISTRATION DETAILS

Prof/Mr/Mrs/Miss/Mdm	Full name: <i>(Pls underline surname.)</i>	Date of Birth: Gender: Male / Female
Organisation Name:		Designation: Primary Profession:
<input type="checkbox"/> Member of SI Arb (Membership No.: _____)		SILE CPD Points Required: Yes / No* <i>(pls delete appropriately)</i> AAS No.:
<input type="checkbox"/> Member of other professional organizations: _____ <i>(pls indicate)</i>		
Preferred Correspondence Address:		Tel: Fax: Mobile:

Email:

(A valid email address is required for confirmation of registration.)

Special dietary restrictions, if any:

REGISTRATION FEE

Please select below as appropriate.

NORMAL FEE

Pls Tick	Member or Associate Member of SI Arb	Pls Tick	Non-Member
	\$3,060 (All Modules (Incl Award Writing Exam))		\$3,400 (All Modules (Incl Award Writing Exam))
	\$2,520 (Modules 2,3,4,5 & 6 (Incl Award Writing Exam))		\$2,800 (Modules 2,3,4,5 & 6 (Incl Award Writing Exam))
	\$540 (Module 1: Contract/Tort/Evidence)		\$600 (Module 1: Contract/Tort/Evidence)
	\$540 (Award Writing Exam)		\$600 (Award Writing Exam)

PAYMENT METHODS

Please select one of the following payment methods:

- Cheque/Bank Draft:** Enclosed is a Cheque/Bank Draft made payable to "Singapore Institute of Arbitrators" for the amount of S\$_____ (Bank: _____/Cheque/Draft No.: _____)
- Credit Card :** Please visit http://www.siarb.org.sg/event_registration_payment.html
Go under Payment for Other Events. Enter "FAC" as name of event, your full name, and the amount payable as above. Click "Update" and enter your credit card details
- By Telegraphic Transfer**
Account Name: Singapore Institute of Arbitrators Account No.: 208-308-736-8 SWIFT Code: UOVBSGSG
Bank: United Overseas Bank Limited, 148 Upper Bukit Timah Road UOB Centre, Singapore 588178
Please email us at secretariat@siarb.org.sg after the T/T has been done for our follow-up with the bank.
Payment must be **received nett** after deduction of all bank charges.



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ADMISSION CRITERIA

Admission to the Fellowship Assessment Course is open to:

1. Lawyers with at least 10 years involvement in litigation / dispute resolution;
2. Active arbitrators in other professions with similar period of practice as an arbitrator;
3. Members of the Singapore Institute of Arbitrators (SI Arb) who have passed the International Entry Course and are professionally qualified as lawyers, architects, engineers, quantity surveyors, accountants etc

Important Notes

1. Acceptance or rejection of an application is at discretion of the Council of the Institute.
2. Closing date is **2 October 2015**. Placement is on a first-come-first-served basis.
3. Registrations received on or before the closing date are confirmed upon **RECEIPT OF FULL PAYMENT**.
4. The Organiser reserves the right to cancel, curtail or change the content of programmes and the names of facilitators without prior notice in the interests of improvements to the Course.
5. The Organiser is committed to staging a successful programme. However, we reserve the right to cancel or postpone the programme in which case refunds will be given, but otherwise, no refunds will be made for cancellations or no-shows by those who registered.
6. The Organiser reserves the right to change the venue or amend any of the other details published.

SILE Attendance Policy

Participants who wish to claim CPD Points must comply strictly with the Attendance Policy set out in the CPD Guidelines. Participants are reminded to sign in on arrival and sign out at the conclusion of each day of the event in the manner required by the organiser. Participants must not be absent for each day of the event for more than 15 minutes. No points may be claimed for attending only Day 2 or Day 3. Participants who do not comply with the Attendance Policy will not be able to obtain CPD Points for attending the activity. Please refer to <http://www.sileCPDcentre.sg> for more information.